

Report to the Executive Director of Resources

Subject:	Contract Award for Supply and Installation of Burial Chambers
Lead Officer:	Gail Hicken – Principal Lead Officer Bereavement Services
Date	26th March 2019



1.0 Summary Statement

- 1.1 An extension to the existing contract for the Supply and Installation of Burial Chambers was agreed by the Executive Director of Resources on 9th October 2018.
- 1.2 The contract extension is due to expire 31st March 2019.
- 1.3 In accordance with the Council's Procurement and Contract Procedure rules, a tendering exercise to establish a four-year contract to cover the requirements as outlined in 1.1 above has been completed.
- 1.4 Seven expressions of interest were received with five tenders returned by the closing date.
- 1.5 Following analysis of the returned tenders, it is recommended that Gem Precast Ltd be awarded the contract for the supply and installation of Muslim burial chambers.
- 1.6 The expenditure over the 4-year contract period is estimated to be in the region of £140,000 for the entire duration of the contract.
- 1.7 On this occasion, the analysis of the submission and the proposed cost of the services to be provided represent value for money when compared with current charges on the existing contract.

2. Recommendations

- 2.1 That, following analysis of the returned tenders in accordance with the published selection and award criteria, Gem Precast Ltd be awarded the contract to Supply and Install Burial Chambers in Sandwell for a period of four years from 1st April 2019 to 31st March 2023 at a total estimated cost of £140,000.
- 2.2 That in connection with 2.1 above, the Director – Law and Governance be authorised to enter into an appropriate contract with Gem Precast Ltd, Unit 13a, Holme Industrial Estate, Holme on Spalding Moor, York. YO43 4BB.

In accordance with the Council's Procurement and Contract Procedure Rules (Rule 16), I approve the action(s) recommended above:

~~I do~~/do not have an interest to declare in this matter


Darren Carter - Executive Director Resources (S151 Officer)

Date 26-3-2019

~~I do~~/do not have an interest to declare in this matter


Jan Britton
Chief Executive

Date: 26/3/19.

Contact Officers:

Gail Hicken

Principal Lead – Bereavement

Registration Services

Gail.Hicken@sandwell.gov.uk

Anita Turner

Procurement Officer

Corporate Procurement Service

AnitaD.Turner@sandwell.gov.uk

3. Strategic Resource Implications

- 3.1 It is anticipated that expenditure over the four-year contract period is estimated to be in the region of £140,000 when the annual number of burials into chambers is considered.
- 3.2 This anticipated expenditure is more than offset by the income derived from the final offer to the public through Registration related fees and charges for burials.
- 3.3 The proposed cost of the services to be provided for the term of this contract represents value for money when compared with current charges on the existing contract.

4. Legal and Statutory Implications

- 4.1 The Council, as a public body, has to comply with Public Procurement and EU Procurement Regulations. The tendering process has been conducted in accordance with the applicable Rules and Regulations.

5. Contribution towards Vision 2030

- 5.1 Sandwell will have a national reputation for getting things done focussing on what really matters in people's lives and their wider community.
- 5.2 Our towns will be successful centres of the community and places where people choose to bring up their families.

6 Background Details

- 6.1 The extended contract for the Supply and Installation of Burial Chambers is due to expire 31st March 2019.
- 6.2 On 16th January 2019 and in accordance with the Council's Procurement & Contract Procedure Rules an advert was placed for the Supply and Installation of Burial Chambers.
- 6.3 Seven expressions of interest were received with five tenders being returned by the closing date of 6th February 2019.
- 6.4 The tender submissions were evaluated using the published award criteria which was based on 60% price, 30% quality and 10% social value.

6.5 Following the criteria for scoring, the highest scoring tender was submitted by Gem Precast Ltd.

6.6 A full analysis of tenders has been carried out and can be seen on the table below;

Evaluation

Filter: Tender for Supply & Installation of Muslim Burial Chambers - (Tender for Supply & Installation of Muslim Burial Chambers)

Description		Max Points	Cemetery Works Ltd	Gem Precast	Greenbridge Designs Limited	Home Farm Nurseries (Pinvin) Limited	Welters Organisation Worldwide
Question Groups							
No Question Group	Points	6	6	6	6	6	6
	% Weighting	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Price	Points	60	53.5	60	28.35	56.45	45.94
	% Weighting	60.00%	53.50%	60.00%	28.35%	56.45%	45.94%
Quality	Points	15	14	14	14	13	15
	% Weighting	30.00%	28.20%	28.20%	28.20%	26.40%	30.00%
Social value	Points	5	5	4	3	3	5
	% Weighting	10.00%	10.00%	8.00%	6.00%	6.00%	10.00%
Total Score (Percentage)		100.00%	91.70%	96.20%	62.55%	83.85%	85.94%
Total Score (Points)		86	78.5	84	51.35	78.45	71.94
Evaluation Tools							
Total Score (Points)		86	78.5	84	51.35	78.45	71.94
Total Score (% Weighted)		100.00%	91.70%	96.20%	62.55%	83.85%	85.94%
Rank			3	1	5	3	4

6.7 Burial chambers can be found in two cemeteries in Sandwell, namely Fallings Heath and Thimblemill.

6.8 Whilst culturally the option of burial into a chamber is important for many Muslim and European families, this option is available for all bereaved families irrespective of culture or background.